

**FLYERS CREEK WIND FARM
COMMUNITY CONSULTATION COMMITTEE
DRAFT Meeting Minutes For December 6, 2012**

Date:	6 December 2012 Blayney Bowling Club
Attendees:	Mr. Grahame Collier (Chair) Mr. Leon Rodwell (Blayney Shire Council) Dr. Colleen Watts (Neighbour) Mr. Kim Masters (Host landowner) Mr. Jonathan Upson (Proponent–Infigen Energy)
Apologies:	Mr. Ian White (Neighbour) Mr. Kevin Scott (Neighbour) Mr. Simon Wright (Orange resident)

Welcome & Introductions

The Chair, Grahame Collier, called the meeting to order shortly after 6pm. Jonathan welcomed the committee members and observers to the inaugural meeting of the Flyers Creek Wind Farm Community Consultation Committee (CCC). Apologies were received and each committee member gave the other committee members a brief introduction of themselves.

Meeting Structure and protocol

The Chair provided a brief overview of the CCC’s purpose as outlined in the draft NSW Wind Farm Guidelines (NWFG) Appendix C. He asked the committee whether they would like the meetings to be more of an open discussion or more like a formal meeting. After some discussion, the consensus was to operate in between these two formats. Some formalities like proposing and seconding of motions would not be required; however, it was decided that resolutions and actions should be voted on and recorded in the minutes.

It was decided by consensus that a quorum would be 4 of the 7 CCC members (the Chair is not counted as a member in this regard).

The Chair stated that the proponent would draft the meeting minutes, send them to the Chair for review, who would then send them onto the Committee members for their comment. The draft of the meeting minutes would then be finalised and approved at the next CCC meeting. In accordance with the draft NWFG, a copy of the minutes would then be posted on the proponent’s website and would be otherwise publicly available.

The Chair stated that committee members could suggest agenda items before the draft agenda was sent around to the committee 2-3 weeks prior to the next meeting or immediately after receiving the draft agenda. These would be incorporated

The Chair stated that observers were welcome at the CCC meetings, and the five observers were welcomed to the meeting. The Chair stated that in line with the Guidelines, the observers were to just observe unless called on by the Chair, or by a committee member [acting through the Chair] to comment on a particular matter.

Consultation Committee Purpose

The Chair stated that the purpose of the committee was advisory; it did not have any authority or direct impact on the planning assessment process. The purposes of the Committee, as outlined in the draft NWFG, were listed by the Chair including a forum for ongoing communication about the project, a forum for complaints, and potential role(s) in distribution of any community fund. These roles were discussed by the Committee. Colleen asked that the Community Enhancement Fund be discussed at the next meeting. She

also requested that the agenda include an item for the proponent to further explain their role and responsibilities with regards to Appendix C of the draft NWFG. This was agreed

The Chair asked that each committee member nominate an alternate by the next CCC meeting who would attend in their stead if they were unable to attend a particular meeting.

Formation and Membership of the Committee

Jonathan provided an overview of the formation of the committee which included an advertisement in the Blayney Chronicle and an email to Patina Schneider and the FCWTAG. The response was underwhelming as only 3 people nominated initially.

After a sufficient number of nominations were received, the proponent met with the Department of Planning and Infrastructure (DPI) and was informed that, contrary to the draft NWFG which states DPI would decide on the CCC membership, the proponent would actually take on this role. Jonathan mentioned this was not their preference, but that was the direction received. All nominations for the CCC were accepted for the committee with the exception of a partner to one of the committee members.

Colleen asked if there was "room" for additional nominations, and some discussion followed. It was decided unanimously that at this time the Committee would continue with its current membership.

Project History, Status and Next Steps

Jonathan provided an overview of the history of the project including the beginning of the project and the various steps in the planning process including the Planning Focus Meeting, receipt of the Director General's Requirements, Environment Assessment studies, leading to the planning application and studies being on public display late last year. An overview of the community consultation was also provided. Kim mentioned the Central NSW Renewable Energy Co-operative (CENREC) which was officially formed in October after being initiated a year ago by Infigen. A copy of CENREC's rules was provided to the Chair for his reference.

A discussion of next steps for the project followed. Jonathan described how the Planning Assessment Commission (PAC) process was relatively new as far as assessment of wind farms was concerned and it remained uncertain what the timing would be. He noted that the DPI had involved the PAC in the process of assessment of two other wind farms in NSW recently. Colleen stated she was informed by DPI that the PAC would conduct a public hearing as part of the assessment process. Jonathan was asked if he had any indication with regards to the DPI's thinking with regards to their decision and timing, and Jonathan replied he had none. It was agreed that Jonathan would keep the committee informed of development

General Discussion and Current Community Topics

The Chair opened the meeting up to a broad discussion about the project and its consultation process. Suggestions and discussion of other matters were sought. Leon suggested that community information and consultation could be improved by distribution of a quarterly newsletter as Cadia Mine has done for some time. The other community representatives agreed. Jonathan stated he had seen the Cadia newsletter and that while there is a lot more to write about with a multi-billion operating mine compared to a proposed wind farm, Infigen was amenable to the suggestion although the newsletter would be shorter and might not warrant being quarterly. He agreed to consider this proposal and report at the next meeting. To facilitate this an agenda item related to consultation would be included in meeting 2.

Kim and Jonathan raised the question of interaction with the media and who speaks for the CCC. After some discussion, the Chair agreed he would speak for the Flyers Creek WF CCC when it came to media enquiries. The Chair emphasized that he was not entirely comfortable with this role as he viewed his impartiality as paramount to the success of the CCC. Therefore, his comments would be limited to statements about the work and decisions of the Committee, rather than giving views about the proposal per se. The Chair stated other committee members were welcome to speak to the media, but it was important that it be made very clear that any statements made were the member's personal (or organisation's) opinion and that they were not speaking on behalf of the CCC.

Conclusion

The Chair thanked committee members for their involvement in the meeting and observers for their attendance.

It was decided the next meeting would take place on Thursday February 21st at 6pm at the Blayney Bowling Club. The meeting concluded at 7:45pm

Agreed Decisions / Resolutions from Previous Meetings

Agenda Item	Proposed Resolution(s)
1	<ul style="list-style-type: none">Each Committee member to nominate an alternate should they not be able to attend a CCC meeting
2	<ul style="list-style-type: none">CCC discuss the community enhancement fund at the next meeting
3	<ul style="list-style-type: none">The proponent clarifies their role and responsibilities in relation to the CCC (Appendix C of the NDWFG).
4	<ul style="list-style-type: none">Schedule CCC meetings for the rest of CY 2013 at next CCC meeting

Key Issues

#	Proposed Resolution(s)	Who	When	Status
1	Infigen to consider a regular newsletter to the neighbours of the project	Jonathan	Next CCC meeting	